



# Pacem School

*Celebrating Curiosity - Igniting Passions*

32 College Street, Suite 100, Montpelier, VT 05602  
802-223-1010 [www.pacemschool.org](http://www.pacemschool.org)

## Tuition, Deposit, and Refund Policies:

- All tuition and payment plans must be paid online through TADS, our online billing and tuition management system. This system will allow greater flexibility in payment options including cash, check, credit cards, automatic bank withdrawals and multiple payment plans. Please note that some options incur a fee to the family. **Families who do not wish to use this system will need to pay the entire tuition prior to September 1.**
- Tuition is determined by the number of classes indicated on the online registration.
- A non-refundable deposit\*, payable at the time of registration is required to hold your child's place in classes.\*
- In the early summer, families will be guided to set up a tuition agreement on TADS. In order to hold your child's place in classes, we must have a completed tuition agreement from you. A second non-refundable deposit\* must be paid with the tuition agreement. At least 25% of tuition is due prior to September 1, (or prior to the first day the student attends class, for late registrations.)
- If a student is withdrawn during the academic year, families/caregivers are responsible for the following portion of the total tuition for the withdrawn class(es):
  - Withdrawal before Sept 1: 25%
  - Withdrawal before Oct 15: 50%
  - Withdrawal before Dec 31: 75%
  - Withdrawal after Dec 31: Tuition for the year must be paid in full
- Registration for non-academic extracurricular activities is separate.
- Pacem School remains committed to working with all interested families. Flexible payment plans are available and financial aid are available.
- Full time tuition includes all academic classes, Thursday programming, regular advising, outdoor adventure days, and all other regularly scheduled programming during the school day and the school year. Activities that have a substantial additional fee (for example, trips) will cost extra.
- In addition to tuition, students may be required to get books for some classes. Teachers will be in touch throughout the year about acquiring books. Because we want to give families as many purchase options as possible to keep costs down (used books, libraries, e-books, etc.) we have chosen not to charge a book fee and buy books as a school. We can help if the cost of books poses an economic hardship.

\*If we are forced to cancel a class, we will work with families to find a different class that will meet your needs. If we are unable to do this, deposits will be refunded.

## **Other Programs with Additional Charges for Part-time students:**

### Outdoor Adventure Days:

All students are invited to join us for three days before the start of school we will spend some time in the woods and fields of Vermont getting to know each other and building the foundation of our community for the coming year. Two days (with an overnight) will be at a stationary outdoor location, and one day we will hike as a group up a classic Vermont mountain. More information is in our Course Descriptions. The cost of this program is \$175.

Mountain and Service Days: Just as we begin the year outside, we end it outside as well. Typically, we have four days in June devoted to community service, overnight camping, and outdoor adventures. We usually need to charge a nominal fee for these days to cover our costs and pay faculty for their time.

Thursday Workshops: On Thursday afternoons, Pacem hosts a series of 1 – 8 week long workshops. In these workshops, we will take advantage of local organizations and experts. Interested students are invited to play a significant role in choosing workshop topics, organizing them, and even leading them. Registration and payment for each workshop happens throughout the year before each new workshop.

### Homeschool Advising Package:

With our homeschool advising package, Pacem's homeschool expert, Rebecca Yahm, will provide you with support for your homeschool curriculum, planning, and teaching throughout the year. The first advising meeting will take place in the summer to get help developing educational goals for the year, planning curriculum, finding resources, and/or completing state paperwork. In the middle of the year, you will have an opportunity to check in and address any concerns or issues you might be facing, since mid-year questions and new directions are common. At the end of the year, you will meet for a homeschool assessment, which fulfills the state of Vermont Home Study year-end assessment requirement and is also an opportunity to review and appreciate your child's progress and accomplishments during the year. Meetings in addition to the ones described here can be scheduled for additional cost. The cost of this program is \$245.

### **Contacts:**

All questions: **Lexi Shear, email: [lexi@pacemschool.org](mailto:lexi@pacemschool.org)**

Billing questions: **Gabriella Zeichner, email: [gabriella@pacemschool.org](mailto:gabriella@pacemschool.org)**

More information is available by phone at **223-1010** and at **[www.pacemschool.org](http://www.pacemschool.org)**