



## **Part Time Student Admissions Information**

At Pacem School, we are building an inspiring intellectual community of committed young people and adults. We are dedicated to self-discovery and the development of self-directed learning, academic and creative mastery, collaborative decision-making and peaceful conflict resolution, environmental awareness and sustainable lifestyles, and the development of individuals capable of pursuing their dreams while being active and informed citizens.

We seek students who are, curious, self-motivated, have strong interests and talents, and want to part of an intellectually engaged learning community. We embrace and seek students with a diversity of backgrounds, learning styles, and interests.

Pacem School will offer admissions based on space available, the materials provided by the candidate, and the recommendations of our faculty. We retain the right to offer admissions to those students for whom we can provide an appropriate program. Pacem School does not discriminate on the basis of race, color, religion, gender, sexual orientation, disability, or national origin.

### **Admissions process:**

We complete the admissions process on a rolling space available basis. If you are interested in applying, we encourage you to set up a visit as soon as possible, and complete the application forms. The intention of the application process is to ensure that our classes are a good fit for the student.

### **Admissions Requirements**

A complete application for a part time student consists of the following items:

1. Parent interview
2. Student interview and visit (Please plan on visiting at least one class that you are interested in taking)
3. Student Questionnaire
4. Parent or Guardian Questionnaire

### **Registration**

A completed registration form and deposit are necessary to hold the student's place in a class. Please submit these with the application materials. If we determine that Pacem is not a good fit for a student, all deposit money will be returned. Registration materials are generally available in mid-March of the previous year.

## Financial Aid Information for 2017 -18 Year

Pacem School remains committed to working with all interested families, regardless of means. Flexible payment plans are available by special request. Financial Aid is available for the 2017-18 school-year

### Financial Aid Policy

- Financial awards will be offered strictly on the basis of financial need, and this need will be determined by the School and Student Services provided by NAIS.
- Students will only be eligible for financial aid if they are enrolling in 3 or more credits. Full-time students will be given priority in financial aid awards.
- Financial aid awards are determined by current availability of funds.
- Pacem will offer financial aid in accordance with its nondiscrimination policy: Pacem School does not discriminate on the basis of race, color, religion, gender, sexual orientation, disability, or national origin.
- Financial aid will be offered at the discretion of Pacem's General Circle.
- The General Circle will make financial aid decisions twice a year, in June and December.

### Financial Aid Process

Pacem uses the School and Student Services by NAIS to process all financial aid requests. To apply for financial aid, please go to the website of SSS by NAIS. This can be found at <http://sss.nais.org/parents>. Once on the website, you will need to set up an account for your family, and then select Pacem School to submit information to. Pacem's code is 177790. The financial aid application has a \$47 processing fee due to SSS by NAIS. Very low income families automatically qualify for a fee waiver.

To apply for financial aid you should do the following:

- Complete the Parent's Financial Statement online before June 1.
- In addition to the online financial statement, you also need to submit 2016 tax return documents. You need to submit those documents to Pacem School by June 1.
- Complete the Pacem registration and admissions forms as soon as possible. Please notify us when you are submitting the registration that you are also applying for financial aid. We can only offer financial aid to students who have complete registration and admission forms, including a deposit.
- SSS by NAIS will use the information you provide to calculate an estimated parental contribution. We cannot guarantee that we will be able provide the full level of aid calculated by SSS, however, we are committed to working with every family to create a workable financial plan.
- If we are unable to provide financial aid at the level suggested by the SSS calculations, and families determine that they will therefore be unable to attend, any deposits paid to Pacem will be fully refundable.
- All financial aid decisions for the fall of 2017 will be made by the General Circle on or before June 30, 2017.



## Parent Questionnaire

Student's Name \_\_\_\_\_ Gender: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current grade in school (or equivalent, if homeschooled): \_\_\_\_\_

Parent/Guardian(s) \_\_\_\_\_

Relationship to Student(s) \_\_\_\_\_

Street address \_\_\_\_\_ PO Box (if used for mailing) \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Tel: Daytime/Work \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

Email(s) \_\_\_\_\_

What is the best way to contact you? \_\_ Work phone \_\_ Cell phone \_\_ Home Phone \_\_ Email

Student is currently:  enrolled in school  homeschooled

Number of years student has been in current educational setting: \_\_\_\_\_

If currently enrolled in school:

Name of School \_\_\_\_\_

Street Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

School Telephone: \_\_\_\_\_

Previous Schools: (please list school name, town, and years attended)

---

Parent involvement and volunteering is vital to the success of our community. Please describe an area of expertise or skill you have that you would be willing to share with us. (This could be a practical skill or an interest that you would like to share with students.)

**Parent Questionnaire page 2**

Please tell us about your child in the spaces below. Your honest assessment will help us better serve your child. Feel free to attach additional paper if necessary.

1. Why would you like your child to join the Pacem community?

2. Please describe your child’s greatest strengths and biggest challenges.

3. Is there anything we should know that will help us facilitate your child’s academic and social growth at Pacem?

4. Please rate your child in the following areas. 1 is lowest; 5 is highest.

|                                      | 1                        | 2                        | 3                        | 4                        | 5                        |
|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Leadership                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Motivation for learning              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability to get along with peers      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Work habits/organization             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Self direction/responsibility        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Math (current level/ subject: _____) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Writing                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Speaking/oral communication          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Reading                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Parent Questionnaire page 3**

5. Has your child ever been eligible for special education or academic support? \_\_\_\_\_

6. Has your child even had any kind of educational assessment? \_\_\_\_\_

The more information we have on your child, the better we can meet their needs. Please include a copy of any plans of the following:

- IEP
- 504 plan
- Other Educational Assessments

7. Has your child ever been expelled or suspended from school?\_\_\_\_\_ If so, please explain.

**Adult Reference**

Please give us contact information for an unrelated adult reference who knows the student well and can assess their strengths and challenges in an academic environment.

Name of Adult Reference: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_

How does this person know your child? \_\_\_\_\_

How long have they known your child? \_\_\_\_\_

Please note: We do not call references for every part-time applicant, however we will, if we have questions about whether or not Pacem will be a good match for your child.

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_





## Student Questionnaire

Student's Name \_\_\_\_\_

Note to student: We want to know about *your* ideas, strengths, and challenges. We ask you to answer the questions below by yourself and in your own handwriting. Answers should be in complete and detailed paragraphs. Feel free to attach additional paper if necessary.

1. Please tell us why you would like to join the Pacem community.

2. If you had an entire day to do anything you wanted, describe what you would do.

**Student Questionnaire, continued**

3. Describe an experience in which you have been successful. What allowed you to succeed, and what was rewarding about it.

4. Describe a situation that was particularly challenging for you. Why was it challenging? How did you respond to the challenge?

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## **Pacem Mission and Community Guidelines**

### Our mission is

- to provide a vibrant and supportive educational community where all students are known and valued and learn the tools to solve problems peacefully and collaboratively.
- to guide and support students to be the primary architects of their own educations and to pursue their individual intellectual and creative passions.
- to offer small academically challenging classes, a flexible stimulating curriculum, and inspired teachers who celebrate curiosity and creativity and challenge all students to reach their fullest potential.
- to help children and teens grow into caring, responsible, and confident young adults who can make a difference in their communities and have the skills and awareness needed to create a more cooperative, just, and sustainable world.

It is an essential part of our community that all members are welcomed and accepted for who they are. Sometimes students have come to Pacem from challenging situations where they have not felt welcomed, and it is very important to us that everyone feel safe and included. In addition, woven into the Pacem mission is the expectation that students are responsible and respectful individuals. In order for our community to support the learning and development of every individual I agree to

- Be responsible for myself,
- Be respectful of all members of the community, and
- Be respectful of our space and our environment.

Before any new member joins our community, it is important that they understand our mission and agree to our guidelines of respect. We ask that all parents read this with their children at the beginning of every school year, and that parents, students, and faculty sign this document to indicate that they accept our mission and guidelines. New students are asked to submit this with their application form. Each year the community will develop more specific examples of how we do this.

---

Student Signature

---

Parent Signature

---

Date

---

Date